**TAS Enterprise Doc**

**Introduction**

The Attendance Management System Application is a user-friendly and efficient tool designed to simplify attendance tracking for organizations. It offers real-time monitoring of employee attendance with enhanced mobility. The application streamlines leave management by facilitating easy leave requests and approvals. It also supports various shift patterns, making it convenient to manage different work schedules. With its automated features, the system ensures accurate attendance records, reducing errors and saving valuable time for HR personnel. The application enhances resource allocation, helps identify attendance trends. Overall, it's a reliable solution that optimizes attendance management processes, leading to improved workforce productivity.

Key Features:

1. Real-Time Attendance Tracking
2. Customizable Attendance Policies
3. IP restrictions
4. Automated Leave Management
5. Shift Management
6. Holiday, Event and Absence Calendar
7. Employee Performance Analysis
8. Compliance and Reporting
9. Data Security
10. Event announcement, management & reminder

**Or**

The Attendance Management System Application provides organizations with a comprehensive and reliable solution to efficiently track and manage employee attendance. By automating attendance recording and leave management, the application eliminates the need for manual paperwork, streamlining administrative tasks and reducing human errors.

With its user-friendly interface, employees can effortlessly mark their attendance, apply for leaves, and view their attendance records. This transparency fosters a sense of responsibility and accountability among the workforce, leading to improved punctuality and overall attendance.

Supervisors and managers benefit from real-time insights into attendance data, allowing them to monitor employee attendance patterns and address any issues promptly. This data-driven approach enables better decision-making and resource allocation, ensuring that the right employees are available for specific tasks and projects.

Additionally, the application generates payroll reports which ensures accurate salary calculations based on attendance records. This report not only saves time but also guarantees that employees are compensated fairly for their work hours, reinforcing trust and satisfaction within the workforce.

Moreover, the Attendance Management System Application prioritizes data security, safeguarding sensitive attendance information from unauthorized access. This provides peace of mind to both the organization and its employees, knowing that their data is protected.

Overall, the Attendance Management System Application proves to be an indispensable tool for modern businesses, enhancing operational efficiency, promoting a positive work culture, and contributing to the overall growth and success of the organization.

Key Features:

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**Detail Features:**

1. Real-Time Attendance Tracking: The application offers real-time attendance tracking, allowing employees to mark their attendance effortlessly.

2. Customizable Attendance Policies: Employers can set up customizable attendance policies based on their specific requirements. This includes defining work hours, break times, overtime rules, and leave buckets.

3. Automated Leave Management: The system facilitates easy leave requests and approvals. Employees can apply for leave through the application, and supervisors receive notifications to approve or reject requests promptly.

4. Shift Management: It supports complex shift patterns and allows the organization to manage different shifts efficiently. Employees can be assigned to specific shifts, making it easy to maintain a balanced workforce.

6. Holiday and Absence Calendar: The system incorporates a holiday calendar, highlighting official holidays, which aids employees in planning their time off. Additionally, it shows the availability of employees on a particular day to assist in resource allocation.

7. Employee Performance Analysis: The attendance data can be used to analyze employee performance, assess attendance trends, and identify potential areas of improvement.

8. Compliance and Reporting: The application helps in ensuring compliance with labor laws and regulations. It generates detailed attendance reports that can be used for payroll processing, auditing, and performance reviews.

9. Data Security: The application employs robust security measures to safeguard sensitive attendance data, ensuring it remains accessible only to authorized personnel.

10. Event announcement, management & reminder: You can create event, modify/edit , delete and make it remind to your employees.

**Benefits:**

- Time Efficiency: Automating attendance management saves significant time for HR personnel and employees, eliminating the need for manual data entry.

- Reduced Errors: Manual attendance tracking is prone to errors, whereas an automated system ensures precise data and reduces discrepancies.

- Enhanced Employee Satisfaction: Employees can easily request leaves, view their attendance records, and access relevant information through the application, leading to increased employee satisfaction.

- Better Resource Management: The application provides valuable insights into employee availability, enabling efficient resource allocation and project planning.

- Cost Savings: The application reduces administrative overhead by streamlining attendance-related tasks, leading to cost savings for the organization.

The Attendance Management System Application is a powerful tool that modernizes attendance tracking, fosters organizational efficiency, and contributes to a more productive and engaged workforce. Whether for small businesses or large enterprises, the system proves to be an indispensable asset for managing employee attendance effectively.

**Login Module:**

Allow your user to login to the application via authentication through MS account, Google account or user defined email and password.

**Pricing Model:**

FREEMIUM Model:

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| --- | --- |
| Free Version | Paid Version |
| Manage 10 number of employees | Manage any number of employees |
| Can only create 1 shift | Can create many shifts |
| No IP restriction | IP restriction on marking attendance |
| Can create only 2 user type | Can create 10 user types |
| Able to create only 4 roles | Able to create many roles |
| Only 1 branch allowed to create in free version | Can create multiple branches |
| 3 department allowed to create | Many departments allowed in paid version |
| Cannot create event | Can create event |
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| --- | --- | --- |
| Features | Free Version | Paid Versions |
| Employees can be managed | 10 | Unlimited |
| Shift | 1 | 10 |
| User Type | 2 | N |
| Designation | 4 | N |
| Branches | 1 | As required |
| Departments | 3 | As required |
| Events | No | Yes |
| IP restriction | No | Yes |
| Check-in/check-out | Yes | Yes |
| Leave & Regularization | Yes | Yes |
| Holiday Management | Yes | Yes |
| Payroll Report | Yes | Yes |
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| --- | --- | --- | --- |
| **Features** | **Freemium** | **Standard** | **Professional** |
| Users Allowed | 5 | 30 | 300 |
| Shifts | 1 | 5 | Unlimited |
| User Type | 2 | 5 | 10 |
| Designation | 4 | 10 | 50 |
| Branches | 1 | 2 | 10 |
| Departments | 3 | Unlimited | Unlimited |
| Events | No | Yes | Yes |
| IP restriction | No | Yes | Yes |
| Geo Restriction | No | No | Yes |
| Check-in/Check-out | Yes | Yes | Yes |
| Leaves Management | Yes | Yes | Yes |
| Regularizations | Yes | Yes | Yes |
| Holiday Management | Yes | Yes | Yes |
| Payroll Report | Yes | Yes | Yes |
| Price (monthly) | FREE | 1299 | 12990 |
| Price (yearly) | FREE | 12990 | 142999 |
| Extra Per User (monthly/yearly) | 59/650 | 49/550 | 39/450 |
| Extra Per Branch (monthly/yearly) | Not Applicable | 199/2150 | 199/2150 |
| Secure Login | Yes | Yes | Yes |
| Data Security | Yes | Yes | Yes |
| Support Options | Email | Email | Email + Phone |
| Archived Data Access | No | On Request | Yes |
| Custom Integration | No | No | Yes |

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Today, when a new users tried to sign in to tas.tpstech.in for the first time, we show them this prompt on permissions required:  
  


